



# Ontario-Montclair School District

950 West "D" Street, Ontario, CA 91762

*"Our Community, Our Children, Our Commitment, Our Future"*

## Regular Meeting of the Board of Trustees

### Agenda

**Thursday, November 15, 2018**

Oaks Middle School

1221 S. Oaks Avenue

Ontario, CA 91762

**Closed Session: 6:30 PM**

**Open Session: 7:00 PM**

*Board of Trustees: Samuel Crowe  
Sarah S. Galvez  
Elvia M. Rivas  
Alfonso Sanchez*



#### Mission Statement

Ontario-Montclair School District (OMSD) is committed to providing a world-class education to our students in safe, respectful, and welcoming school environments that empowers students, staff, and families to be successful in a dynamic global society and cultivates college, career, and community partnerships.

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#### Misión

El Distrito Escolar de Ontario-Montclair, está comprometido a proporcionar una educación de calidad mundial a todos los estudiantes en ambientes escolares seguros y respetuosos que den poder a los estudiantes, personal y familias y que cultiven sociedades con nuestra comunidad, negocios y agencias no lucrativas.

# Ontario-Montclair School District

950 West "D" Street

Ontario, CA 91762

(909) 459-2500

FAX: (909) 459-2542 (Superintendent's Office)

www.omsd.net

Email: info@omsd.net

## BOARD OF TRUSTEES

### **President**

*Elvia M. Rivas*

### **Clerk**

*Alfonso Sanchez*

### **Members**

*Samuel Crowe*

*Sarah S. Galvez*

## BOARD SECRETARY

### **SUPERINTENDENT**

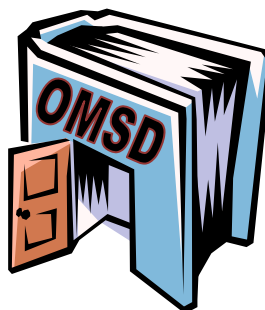
*Dr. James Q. Hammond*

## CABINET

*Phil Hillman*, Chief Business Official, Business Services

*Tammy Lipschultz*, Assistant Superintendent, Learning & Teaching

*Hector Macias*, Assistant Superintendent, Human Resources



**Doorway to the Future**

*Irma Sanchez*, Executive Assistant to the Superintendent

# ONTARIO-MONTCLAIR SCHOOL DISTRICT

## BOARD MEETING NOTICE

We are pleased you can be with us at this meeting, and we hope you will return. Your visit assures us of continuing community and parent interest in our schools and our students.

This agenda and its extensive background materials are available to all schools and departments in the school district, as well as representatives of the teachers' and classified organizations. A limited number of copies of the agenda will be available at the board meeting and the agenda can be accessed on the District's web page at [www.omsd.net](http://www.omsd.net), Board of Trustees link.

Members of the Board of Trustees of this district are locally elected officials, who serve a four-year term of office and are responsible for the educational programs of the community from grades kindergarten through eight. Board members are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code and other laws enacted by the State Legislature relating to schools, and policies and procedures, which this Board adopts.

The Board is a policy-making "*at large*"<sup>1</sup> body. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

Each member of the Board has an opportunity to review the agenda and its extensive background materials for at least three days preceding the meeting. Before the board meeting, board members typically follow up with administration for clarification on any items in question. This procedure enables the Board to act on agenda items more effectively.

### WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

The board president, or designee, will invite persons to speak concerning any items on the agenda or other District matters not on the agenda. This is not meant to be a debating period. Complaints and problems related to District policy will be referred to the superintendent.

#### 1. Comments from Visitors

**Yellow  
speaker slip  
to be turned  
in before  
Recognitions/  
Presentations**

Any person who desires to be heard by the Board may complete a yellow speaker form (available on the board materials table located at entrance to the meeting, available at the podium, or available from the Executive Assistant to the Superintendent).

To be acknowledged correctly and/or identified in the minutes, it is helpful that the speaker states and/or spells their name before addressing the Board. The Board President will call for comments from the floor for any person wishing to speak to any item **not** on the agenda. The president will call for comments regarding items **on** the agenda at the time the item is being heard. A person addressing the Board on an agenda item shall confine their remarks exclusively to that agenda item.

The audience will not be permitted to participate in the legislative deliberations of the Board about the agenda item.

Per Brown Act requirements, the Board may respond briefly to public comments but cannot take board action on anything not on the agenda.

<sup>1</sup>At large meaning board members must reside within Ontario-Montclair School District boundaries.

## ONTARIO-MONTCLAIR SCHOOL DISTRICT BOARD MEETING NOTICE

### 2. Accessibility, Special Accommodation

**Individuals requiring special accommodations or modifications**, including, but not limited to, any disabilities, including an American Sign Language interpreter, auxiliary aids and services, accessible seating, or documentation in accessible formats, should contact the superintendent's office, at (909) 418-6445, as soon as possible, and if at all possible, **at least two days before** the meeting date.

All individual comments shall **be limited to four minutes**, unless this time limit is waived by action of the Board. The maximum time the Board will hear comments on the same subject shall be **12 minutes**, unless such time limit is waived by action of the Board. In order to ensure non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

The Board encourages proponents on the same subject to determine in advance their principal speakers and the speakers will be afforded first consideration in expending the 12-minute total allocation to the same subject. The Board also encourages all speakers whenever possible, (a) to be direct and concise, (b) to avoid repetition of statements made earlier by fellow proponents on the same subject, and, (c) to place views in writing for the Board and/or Superintendent. If questions are to be submitted to the Board and/or Superintendent, such questions should be in writing. The Superintendent, if requested by the Board, shall provide written responses to such questions in a reasonable timeline.

If the same concerns from the same person(s) have been addressed at previous Board Meetings, with no updated information provided, the Board may lessen amount of time allowed for comments.

Speakers are encouraged to make their remarks in a courteous manner that is respectful of all members of the education community and of the District's goal of supporting student achievement.

Conduct that willfully interrupts the meeting, so as to render the orderly conduct of the meeting unfeasible, may result in the Board ordering the removal of the individual willfully interrupting the meeting.

The Board will not act on a complaint presented by a speaker at the same meeting during the public comment. A copy of the District's formal complaint procedures and complaint forms will be made available upon request and is available on the District's website.

**NOTICE:** The public is provided an opportunity for comments before the board adjourns to closed session. State law authorizes closed sessions for discussion and action on matters of District business, including individual employee and student matters, negotiations, litigation, and other matters specified by law. Closed session is not open to the public. Action taken in closed session is reported in the open session that follows, unless otherwise required by law. Please contact the Superintendent's Office at 909-418-6445, if you have any questions.

The district hereby certifies that a public accessible copy of the agenda was posted at the Briggs Education Center, located at 950 West "D" Street, Ontario, California 91762, not less than 72 hours prior to a regular meeting, or at least 24 hours prior to a special meeting.

Public records related to the public session agenda and distributed to the Governing Board no less than 72 hours before a regular meeting, may be inspected by the public at the Briggs Education Center, 950 West D Street, Ontario, CA 91762, during the regular business hours of 8:00 to 4:30 p.m.

Additionally, Per Board Bylaw 9324, the District may tape, film, or broadcast any open Board Meeting. If available, a duplicate of the recording of this meeting may be found on our District website. Please contact the Superintendent's Office at (909) 418-6445, if questions.

## **DISTRITO ESCOLAR DE ONTARIO-MONTCLAIR**

### **AVISO DE LA MESA DIRECTIVA**

Nos complace que pueda acompañarnos en esta junta, y esperamos que regrese con frecuencia. Su visita nos asegura el interés persistente de la comunidad y de los padres en nuestras escuelas y nuestros estudiantes.

Esta orden del día y sus materiales de contexto extensivos están al alcance de todas las escuelas y departamentos en el distrito escolar, así como también para representantes de maestros, directores, y organizaciones clasificadas. Una cantidad limitada de copias del orden del día estará disponible en la junta de la mesa directiva y el índice del orden del día puede encontrarlo en las páginas del distrito del Internet en [www.omsd.net](http://www.omsd.net), que es la dirección de la Mesa Directiva.

Los miembros de la mesa directiva de este distrito son oficiales elegidos y locales, quienes ocupan este puesto por cuatro años y son responsables por los programas educativos de la comunidad desde kindergarten hasta octavo grado. Los miembros de la mesa directiva tienen que conducir programas de las escuelas conforme a la Constitución del Estado de California, el Código de educación del estado y otras leyes instituidas por la Legislatura del estado relacionadas a las escuelas, y normas y procedimientos que adopte esta Mesa directiva.

La Mesa Directiva es una entidad local que elabora políticas<sup>1</sup>. La administración del distrito es delegada a empleados profesionales administrativos dirigidos por el superintendente del distrito.

Cada uno de los miembros de la mesa directiva tiene oportunidad de repasar el orden del día y sus materiales de contexto extensivos por lo menos con tres días de anticipación de la junta. Antes de la junta de la mesa directiva, los miembros de la misma típicamente dan seguimiento con la administración en caso de que necesiten aclaración en cualquiera de los artículos en cuestión.

### **QUÉ HACER SI DESEA DIRIGIRSE A LA MESA DIRECTIVA**

El presidente de la mesa directiva, o su designado, invitará personas para que hablen con respecto a cualquier artículo indicado en el orden del día o de otros asuntos del distrito que no estén en el orden del día. Esto no significa que este sea un período de debate. Quejas y problemas relacionados a las normas del distrito serán referidas al superintendente.

#### **1. Comentarios de los visitantes**

**La hoja amarilla para dirigirse a la mesa directiva debe ser entregada antes de los Reconocimientos/ Presentaciones**

Cualquier persona que desee ser escuchada por la mesa directiva puede completar un formulario amarillo (estará en la mesa de materiales de la mesa directiva localizada a la entrada de la junta, en el estrado, o con la asistente ejecutiva del superintendente.)

Para ser reconocido correctamente o ser identificado, o ambos en el acta, es necesario que el interlocutor diga y deletree su nombre antes de dirigirse a la mesa directiva.

El presidente preguntará si hay comentarios de la audiencia o de cualquier persona que desee hablar sobre cualquier asunto que **no** esté en el orden del día. El presidente preguntará si hay comentarios con respecto a los asuntos que **están** en el orden del día cuando este está siendo escuchado. La persona que se dirige a la mesa directiva sobre un asunto en el orden del día deberá limitar sus comentarios exclusivamente a ese asunto del orden del día.

La audiencia no tiene permitido participar en las deliberaciones legislativas de la mesa directiva sobre el asunto en el orden del día.

Conforme a los requisitos de la Ley Brown, la mesa directiva puede responder brevemente a los comentarios del público y en la junta no se puede tomar ninguna medida en ningún asunto que no esté en el orden del día.

<sup>1</sup>Significa que los miembros de la mesa directiva deben vivir dentro de los límites de residencia del Distrito Escolar de Ontario-Montclair.

## DISTRITO ESCOLAR DE ONTARIO-MONTCLAIR

### AVISO DE LA MESA DIRECTIVA

#### 2. Accesibilidad, Acomodación especial

**Los individuos que requieren acomodaciones o modificaciones especiales**, incluyendo, pero no limitadas a, cualquier incapacidad, incluyendo intérprete de lenguaje Americano por señas, aparatos auxiliares y servicios, asiento accesible, o documentación en modelo accesible debe comunicarse con la oficina del superintendente, al (909) 418-6445, o su designado tan pronto sea posible, y si es posible, **por lo menos dos días antes** de la fecha de la junta. **Si necesita traducción en cualquier asunto del Orden del día puede comunicarse con los respectivos departamentos o con la oficina del Superintendente.**

Todos los comentarios individuales deberán **ser limitados a cuatro minutos**, a menos que este límite de tiempo sea revocado por acción de la mesa directiva. El tiempo máximo que la directiva escuchará comentarios sobre el mismo asunto será de **12 minutos**, a menos que dicho límite de tiempo sea revocado por acción de la mesa directiva. La mesa directiva sugiere que los proponentes sobre el mismo asunto determinen por anticipado a sus interlocutores principales y a estos se les considerará primero para que expongan en 12 minutos el mismo asunto. Para garantizar que las personas que no hablan inglés tengan la misma oportunidad de dirigirse directamente a la Mesa Directiva, cualquier miembro del público que utilice un traductor deberá ser proporcionado por lo menos doble el tiempo asignado para dirigirse a la Mesa Directiva, a menos que se use el equipo de traducción simultánea para permitir que la Mesa Directiva pueda escuchar el testimonio público traducido simultáneamente (Código de Gobierno 54954.3). La directiva también sugiere a todos los interlocutores, siempre que sea posible, (a) que sean directos y breves, (b) eviten repetición de las declaraciones hechas anteriormente por sus compañeros partidarios sobre el mismo asunto, y (c) redactar por escrito sus puntos de vista para la directiva o superintendente. Si desean hacer preguntas a la directiva o superintendente, dichas preguntas deben ser por escrito. El superintendente, si se lo pide la mesa directiva, deberá dar respuesta a dichas preguntas dentro de plazo de tiempo razonable.

Si el mismo asunto de la misma persona(s) ha sido planteado en juntas anteriores de la directiva, sin que hayan dado información al día, la directiva puede disminuir el tiempo permitido para comentarios.

Se recomienda que los interlocutores hagan sus comentarios de una manera corté que sea respetuosa a todos los miembros de la comunidad educativa y de la meta del distrito de apoyar el progreso de los estudiantes.

La conducta que intencionalmente interrumpe la junta, para que esta no se pueda llevar a cabo de manera ordenada, puede tener como consecuencia que la mesa directiva ordene la expulsión del individuo que a propósito interrumpe la junta.

La directiva no tomará ninguna medida sobre una queja presentada por un interlocutor en la misma junta durante el período de comentarios del público. Una copia de los procedimientos formales para presentar quejas y los formularios se les darán cuando los pidan.

**AVISO:** Al público se le da la oportunidad de hacer comentarios antes de que la directiva se retire para deliberar en sesión cerrada. La ley estatal autoriza sesiones cerradas para deliberar, tomar medidas sobre asuntos del distrito, incluyendo empleados individuales y asuntos de estudiantes, negociaciones, litigación y otros asuntos especificados por la ley. La sesión cerrada no está abierta al público. Las medidas tomadas en sesión cerrada son divulgadas en la sesión abierta que sigue, a menos que sea requerido por la ley. Por favor comuníquese con la oficina del superintendente al 909-418-6445, si tiene preguntas.

El distrito por este medio declara que una copia accesible al público del orden del día fue anunciada en el Centro de educación Briggs, localizado en el 950 West "D" Street, Ontario, California 91762, no menos de 72 horas antes de una junta regular, o por lo menos con 24 horas antes de una junta especial.

Registros públicos relacionados al orden del día de la sesión publica y que fueron distribuidos a la Mesa directiva menos de 72 horas antes de una junta regular pueden ser inspeccionados por el público en el Centro de Educación Briggs, 950 West D Street, Ontario, CA 91762, durante horas hábiles de 8:00 a 4:30 p.m.

Según el Estatuto 9324 de la Meza Directiva, el Distrito puede grabar, filmar o transmitir cualquier reunión abierta de la Mesa Directiva. Se puede encontrar un duplicado de esta grabación de la reunión en nuestro sitio web del Distrito. Por favor, comuníquese con la Oficina del Superintendente al (909) 418-6445, si tiene preguntas.

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**A G E N D A**

**Thursday, November 15, 2018**

**Meeting Location**  
Oaks Middle School  
1221 S. Oaks Ave, Ontario, CA 91762

For assistance with clarification or language translation of a specific board meeting agenda item, you may contact the Superintendent's Office at (909) 418-6445.

As a courtesy, please silence your cell phones, pagers, and other electronic devices while the meeting is in session.

Per Board Bylaw 9324, the District may tape, film, or broadcast any open Board Meeting. A copy of the recording of this meeting may be found on our District website. Please contact the Superintendent's Office at (909) 418-6445, if you have any questions.

**A. PUBLIC MEETING – 6:30 PM**

**BOARD OF TRUSTEES**

**CALL TO ORDER**

\_\_\_\_\_ **Mr. Crowe**

**COMMENTS FROM THE PUBLIC**

\_\_\_\_\_ **Ms. Galvez**

\_\_\_\_\_ **Ms. Rivas**

**CLOSED SESSION**

\_\_\_\_\_ **Mr. Sanchez**

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_ **Vote** \_\_\_\_\_

The following are the items for discussion and consideration at the Closed Session of the Meeting for the Board of Trustees:

**1. Personnel Actions**

- a. Public Employee Discipline/Dismissal/Release: Pursuant to Government Code Section 54957

**2. Conference with Legal Counsel**

- a. Anticipated Litigation: *Pursuant to Government Code Section 54956.9(d)(2)*:
- Two (2) Cases

**3. Negotiations/Public Employee Evaluations**

- a. Conference with Labor Negotiator: *Pursuant to Government Code Section 54957.6*  
Agency Negotiator: Hector Macias, Assistant Superintendent, Human Resources  
Employee Organizations: OMTA and CSEA Chapter # 108

**ADJOURNMENT OF CLOSED SESSION**

**B. RECONVENE TO OPEN SESSION – 7:00 PM**

**C. PLEDGE OF ALLEGIANCE TO THE FLAG**

- a. Flag Salute will be led by Maikolo Brown and Suraiah Sanchez (6<sup>th</sup> grade students) from Berlyn Elementary School. Students will be introduced by Principal Katie Bartosh.

**D. ADOPTION OF AGENDA**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Vote by Trustees: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

**E. RECOGNITIONS/PRESENTATIONS**

- 1. Recognition of the 2018 California Assessment of Student Performance and Progress (CAASPP) Results Award Recipients as Presented by Tammy Lipschultz, Assistant Superintendent, Learning & Teaching: **Presentation**

(Ref. E 1.1-2)

**F. PUBLIC COMMENTS BY ATTENDEES (BB 9323.b 5)**

Visitors wishing to comment on agenda items should request recognition by the Board President at the time the Board is considering the item. The Board will hear such comments by visitors before the Board members discuss the items and prior to the vote of the Board.

All individual comments shall be limited to **4 minutes**, unless the time limit is waived by action of the Board. The maximum time allowed for the Board to hear various comments on the same subject will be **12 minutes**, unless such time limit is waived by action of the Board.

The Board of Trustees welcomes comments and/or questions from visitors. Should you wish to address the Board, you may voluntarily complete a yellow speaker information form located at the table in the lobby, the auditorium podium, or obtain from the Executive Assistant to the Superintendent. The form should be submitted to the Executive Assistant **before** the Recognitions/Presentations section on the Agenda.

Per Brown Act requirements, the Board may respond briefly to public comments but cannot take Board action on anything not listed on the agenda.

- 1. Comments or questions from visitors on **District matters not on the agenda or agenda matters** items will be heard at this time.

**G. COMMENTS FROM EMPLOYEE REPRESENTATIVES**

This listing provides an opportunity for the Board of Trustees to hear reports and communications from employee associations as listed. All reports are limited to five (5) minutes.

- 1. Ontario-Montclair School Teachers Association (OMTA)
- 2. California School Employees Association (CSEA) Chapter # 108



## H. CONSENT CALENDAR

(Warrant Register and contracts are included in the agenda and are provided under separate cover.)

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Vote by Trustees: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

### a. Superintendent's Office

- a1. Thursday, October 18, 2018, Regular Meeting Minutes of the Board of Trustees:  
**Approval** (Ref. a 1.1-6)

### b. Business Services

- b1. Acceptance of Warrant Registers: Fund 01 Batch # 1089-1099, 1101-1102, 1104-1105, 1107-1112, 1119, 1122-1123, 1125, 1127-1131, 1136-1143, 1147-1149, 1155-1160, 1162-1170, 1172-1182, 1187-1194, 1199, 1203-1205, 1208-1209, 1211-1214, 1216-1220, 1222, 1225, 1233-1243, 1247, 1249, 1253-1255; Fund 12 Batch # 1124, 1144, 1196, 1206, 1210, 1221; Fund 13 Batch # 1126, 1197, 1207, 1248; Fund 21 Batch # 1100, 1113-1114, 1117-1118, 1150-1151, 1153-1154, 1161, 1183-1185, 1198, 1200-1202, 1223, 1227, 1230, 1244-1246, 1250-1252; Fund 25 Batch # 1115, 1121, 1133, 1152, 1186, 1229, 1232; Fund 35 Batch # 1146, 1171, 1215; Fund 40 Batch # 1103, 1116, 1120, 1132, 1134-1135, 1145, 1224, 1226, 1228, 1231; Fund 67 Batch # 1106, and 1195: **Approval** (*Additional Supporting Information Available Under Separate Cover*)
- b2. Purchase Orders 392609-392775: **Approval** (*Additional Supporting Information Available Under Separate Cover*)
- b3. Purchasing and Contracts Report: **Approval** (Ref. b 3.1-4)
- b4. Acceptance of Gifts/Donations: **Approval** (Ref. b 4.1-2)
- b5. Rejection of Liability Claim # 2018-19-004: **Approval** (Ref. b 5.1)

### c. Human Resources

- c1. Certificated Personnel Recommendations Report #CERT189-1115 including Employment; Assignment, Classification, Schedule Change; Substitutes; Request for Leave of Absence; Revised Approved Leave of Absence; Authorization to Teach Outside of Credential: Ed Code §44258.2; Variable Term Waiver; Subsequent Variable Term Waiver; Retirement, Resignation, Release and Termination: **Approval** (Ref. c 1.1-3)
- c2. Classified Personnel Recommendations Report #CLAS189-1115 including Employment; Assignment, Classification, Schedule Change, Additional Assignment; Classified Substitutes; Request for Leave of Absence; Revised Approved Leave of Absence; Retirement, Resignation, Probationary Release and Termination and Report Action Taken by the Board of Trustees in Closed Session on November 1, 2018: **Approval** (Ref. c 2.1-3)

**d. Learning & Teaching**

- d1. Accept 2018-2019 Single Plans for Student Achievement (SPSA) for 32 School Sites: **Approval** (*Additional Supporting Information Available Under Separate Cover*) (Ref. d 1.1-2)

**I. DISCUSSION/ACTION/PUBLIC HEARING**

**Human Resources**

- I1. Adoption of Resolution 2018-19-43, Recognizing December 3, 2018 as California Day of the Special Educator: **Approval** (Ref. I 1.1-3)

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Vote by Trustees: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

**J. CALL OUT OF CLOSED SESSION ACTIONS**

**K. COMMENTS AND RECOMMENDATIONS BY BOARD OF TRUSTEES**

**L. COMMENTS BY THE SUPERINTENDENT**

**M. INFORMATION/ANNOUNCEMENTS**

- M1. Proposed Calendar of Regular Meetings of the Board of Trustees for the 2019 Calendar Year: **Information** (Ref. M 1.1-2)

- M2. Future Agenda Items  
(*Request for Board consideration must be submitted in writing and meet the criteria as indicated in Board Bylaw 9322*)

- M3. Annual Organizational Board Meeting:  
**December 6, 2018 at 7:00 PM (Open Session) \***  
**Chino Basin Water Conservation District**  
**4594 San Bernardino Street, Montclair, California 91763**  
\*Time and location may change. Please refer to posted agenda.

**N. ADJOURNMENT**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Vote by Trustees: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

Time: \_\_\_\_\_

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# Recognitions/Presentations

# ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

November 15, 2018

**TO:** Elvia M. Rivas, President, and Board of Trustees

**FROM:** James Q. Hammond, Superintendent

**SUBJECT:** 2018 California Assessment of Student Performance and Progress (CAASPP) Results Award Recipients

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## REQUESTED ACTION

Recognize the 2018 California Assessment of Student Performance and Progress (CAASPP) Results Award Recipients as presented by Tammy Lipschultz, Assistant Superintendent, Learning & Teaching Division.

## BACKGROUND INFORMATION

The Mission of the Ontario-Montclair School District (OMSD) states its commitment to providing a world-class education to our students. Similar to class assignments and report cards, assessments are one gauge of student progress and provide information to schools, teachers, and parents on students' performance against California's challenging new goals for learning.

Each spring, California public school students in grades 3rd through 8th (and 11th in high school) take the CAASPP assessment of English Language Arts and mathematics. The goal in California is for all students to perform at the "Standard Exceeded" or "Standard Met" level. These computerized assessments are adaptive. This means that as students complete the test, they are offered items in response to whether they get an item correct or incorrect. If a student gets an answer correct, he/she is given a more challenging question. If a student misses an item, an easier question follows. This allows for a more accurate evaluation of student performance.

English Language Arts (ELA) results include information about the students' performance in the areas of reading, writing, listening, and research. The mathematics results include information about the students' performance in problem solving, concepts and procedures, and in communicating mathematical reasoning. Not only have the following students earned "Standard Exceeded" on the ELA and/or mathematics assessment, but they also have earned the highest possible scale score in their grade level. The Board of Trustees is very proud to recognize the following students for having achieved a perfect score in mathematics, English Language Arts or both on their 2018 CAASPP assessment.

### Mathematics

- Constantino Delgado
- Andrew Doan
- Cristian Escobar
- Emilee Espinoza
- Janet Garcia
- Dominic Grincerì
- Axel Guerra
- Austin Leong
- Kyle Mai
- Samantha Najarro
- Khang Nguyen
- Jacqueline Palma-Carmona
- Ethan Pari
- Leon Pham
- Star Ramirez
- Anaìd Santamaria-Bautista
- Angeline Setiawan
- Erick Sosa
- Anthony Sotelo-Guillen
- Claudio Vazquez
- Dylan Ventura
- Kyle Ye

**2018 California Assessment of Student Performance and Progress (CAASPP) Results Award Recipients**


November 15, 2018

English Language Arts

- Samuel Abajuo
- Celeste Almazan
- Anthony Alvarez
- Raul Arteaga
- Irene Baltazar-Rodriguez
- Michelle Barrera-Gonzalez
- Adam Benmohamed
- Kathy Bernal-Anaya
- Emilia Bordage
- Rose Bui-Luu
- Marcus Calebotta
- Katy Colindres
- Isabel Corona
- Marjorie Cruz
- Danae Delgado-Diaz
- Aliyah DuBransky
- Alexis Garcia
- Jaiden Gomez
- Andrew Gonzalez
- Ashley Guerrero
- Scarlett Guzman
- Journee Hazelitt
- Caden Hoang
- Tzu Han Huang
- Cassie Huynh
- Arielle Jett
- Emily Lin
- Christofer Lopez Leon
- Evan Macias
- Andrea Madrigal
- Jonathan Maria
- Aaron Martinez
- Joseph Mendoza
- Amanda Montanez
- Angel Natividad
- Lacey Nguyen
- Dylan Ortiz
- Grayson Partida
- Anya Peterson
- Sophia Ramirez Mejia
- Abigail Reyes
- Daniel Reza
- Ariel Rodriguez
- Maya Rodriguez
- Valerie Rojas
- Emily Ruvalcaba
- Alexis Sabandal
- Delilah Sandoval
- Simon Thrush
- Diego Torres-Vizcarra
- Abigail Valencia
- Ayva Vargas
- Patricio Veliz
- Sophia Veliz
- Camila Verduzco
- Luke Vinall

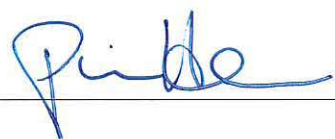
English Language Arts and Mathematics

- Landon Applegate
- Mohan Cao
- Daniel Castanon
- Julissa Duenas-Saucedo
- Jason Freeman
- Ryan Gazcon
- Samuel Gines
- Bryon Greet
- Annie Ly
- Sara Munatones
- Catherine Nguyen
- Cindy Nguyen
- Jason Nguyen
- Jairus Pagarita
- Lauren Palla
- Nolan Patterson
- Gabriela Ramirez
- Maftunakhon Saidkhodjayeva
- Isaac Tututi
- Uriel Vargas

Prepared by: Tammy Lipschultz, Assistant Superintendent, Learning & Teaching 


**FINANCIAL IMPLICATIONS**

Cost of certificates and medals.

Reviewed by: Phil Hillman, Chief Business Official 

**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board recognize the 2018 California Assessment of Student Performance and Progress (CAASPP) Results Award recipients.

Approved by: James Q. Hammond, Superintendent 

# Consent Calendar

(a) Superintendent's Office

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

November 15, 2018

**TO:** Elvia M. Rivas, President, and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** Minutes of the October 18, 2018, Regular Meeting of the Board of Trustees

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**REQUESTED ACTION**

Approve the Minutes of the October 18, 2018 Regular Meeting of the Board of Trustees.

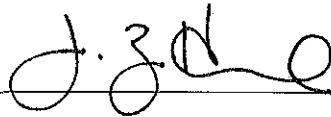
**BACKGROUND INFORMATION**

The Board of Trustees recognizes that maintaining accurate minutes of Board meetings provides a record of Board actions for use by District staff and the public. Accurate minutes also help foster public trust that Board actions are occurring in public in accordance with law.

Board Bylaw 9122 states that the Board of Trustees shall appoint the Superintendent to serve as Secretary to the Board. The Secretary to the Board shall be responsible for maintaining an accurate and complete record of all Board proceedings.

As Secretary to the Board of Trustees, the Superintendent presents the minutes of the Regular Meeting of the Board of Trustees for October 18, 2018.

Prepared by: James Q. Hammond, Superintendent \_\_\_\_\_



**FINANCIAL IMPLICATIONS**

None.


Reviewed by: Phil Hillman, Chief Business Official \_\_\_\_\_



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the Minutes of the Regular Meeting of the Board of Trustees held on October 18, 2018.

Approved by: James Q. Hammond, Superintendent \_\_\_\_\_



**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

**REGULAR BOARD OF TRUSTEES MEETING**

**Thursday, October 18, 2018**

**MINUTES**

**A. CALL TO ORDER**

A regular meeting of the Ontario-Montclair School District Board of Trustees was called to order at 6:30 PM by President Elvia M. Rivas. The meeting was held at Chino Basin Water Conservation District, Waterwise Community Center, 4594 San Bernardino, Montclair, CA 91763.

**ROLL CALL**

**Trustees Present:** Elvia M. Rivas, President; and Trustees Samuel Crowe and Sarah S. Galvez. Alfonso Sanchez, Clerk arrived at 6:43 PM.

**Administrators Present:** Dr. James Q. Hammond, Superintendent; Phil Hillman, Chief Business Official (Business Services); Tammy Lipschultz, Assistant Superintendent (Learning & Teaching); and Irma Sanchez, Executive Assistant to the Superintendent. Hector Macias, Assistant Superintendent, (Human Resources) was absent.

**COMMENTS ON CLOSED SESSION ITEMS**

No Comments were made at this time.

**ADJOURNED TO CLOSED SESSION**

On a motion by Trustee Crowe, seconded by Trustee Galvez, the Board entered into Closed Session at 6:30 PM by a unanimous, 3-0-0 vote. Trustee Sanchez arrived at 6:43 PM.

**B. RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session at 7:00 PM.

**EMPLOYEE REPRESENTATIVES IN ATTENDANCE**

Employee Association Representatives attending the Board Meeting was California School Employees Association Chapter # 108 President Chris Vargas and Ontario-Montclair Teachers Association President John Egan.

**C. PLEDGE OF ALLEGIANCE TO THE FLAG**

Flag salute was led by Leah Jaramillo (8<sup>th</sup> grade student) from Wiltsey Middle School. Student was introduced by Principal Dr. Henry Romero.

**D. ADOPTION OF AGENDA**

Upon a motion by Trustee Crowe and seconded by Trustee Galvez, the Board of Trustees **APPROVED, Adoption of Agenda**, by a unanimous, 4-0-0 vote by the Board of Trustees.



**E. RECOGNITIONS/PRESENTATIONS**

1. Presentation of the All Day Kindergarten Program in the Ontario-Montclair School District as Presented by Tammy Lipschultz, Assistant Superintendent, Learning & Teaching.

**F. PUBLIC COMMENTS**

Richard Galvez spoke in support of All Day Kindergarten and congratulated the Board and staff for this program.

**COMMENTS FROM EMPLOYEE REPRESENTATIVES**

1. Ontario-Montclair Teachers Association (OMTA)

John Egan gave five positive affirmations and asked that the District support teachers better than is currently done. Mr. Egan shared that PBIS as a whole is not a bad thing, but that he has concerns with the policing of teachers language in the classroom. Mr. Egan shared the five positive affirmations is robing teachers of the ability to control classrooms by taking away their voice. Mr. Egan shared that the way some students behave in class will someday get them fired from a job or get them hurt on the streets when they are older.

Mr. Egan shared that he continues to hear about teachers being called into the Principal or Elementary Administrators office to get a reprimand for using a stern directive to a child who refuses to follow direction. He shared that having to give positive affirmations can be a distraction for teachers from the lesson. Mr. Egan offered a reminder to those who evaluate teachers and expressed that their visit is only a snapshot and not indicative of a full day and that when visiting a middle school classroom, an evaluator may be visiting the best class or even the worst.

Mr. Egan invited the Board to visit the classrooms and try PBIS without another adult in the classroom. Mr. Egan expressed that a few on the Board laughed at the invitation and that he believes the Board has a misinformed idea of what goes on in many OMSD classrooms. Finally, Mr. Egan shared that as well intended as this may seem, this failed attempt at supporting positive behavior is really frustrating teachers. Mr. Egan offered a reminder that if the Board wants to garner respect from teachers, they need to start giving teaches a little respect back.

2. California School Employees Association (CSEA) Chapter #108  
No comments made.

**H. CONSENT/INFORMATION CALENDAR**

On a motion by Trustee Crowe, seconded by Trustee Galvez, the Board of Trustees **APPROVED, Consent/Information Calendar**, by a unanimous 4-0-0 vote by the Board of Trustees.

**a. Superintendent's Office**

**APPROVED, Agenda Item a1**, Thursday, September 13, 2018, Regular Meeting Minutes of the Board of Trustees;

**APPROVED, Agenda Item a2**, Second Reading and Adoption of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs) and Exhibits (Es) as Listed;

**Superintendent's Office**

BP 0415: Equity

BP 1020: Youth Services (**DELETE**)

BP 1400: Relationships between Other Governmental Agencies and the Schools

**(Ref. a 1.3)**

**Superintendent's Office (Continued)**

BP 2210: Administrative Discretion Regarding Board Policies

BB 9310: Board Policies

**Business Services**

BP 3312.2: Educational Travel Program Contracts

AR 3312.2: Educational Travel Program Contracts (**DELETE**)

BP & AR 3320: Claims and Actions Against the District

BP 3515.21: Unmanned Aircraft Systems (Drones)

**Human Resources**

BP 4111/4211/4311: Recruitment and Selection

BP & AR 4119.11/4219.11/4319.11: Sexual Harassment

BP 4140/4240/4340: Bargaining Units

AR 4157.2/4257.2/4357.2: Ergonomics

AR 4161.1/4361.1: Personal Illness/Injury Leave

BP 4161.3: Professional Leaves

AR 4161.8/4261.8/4361.8: Family Care and Medical Leave

AR 4261.1: Personal Illness/Injury Leave

BP 4261.3: Professional Leaves

BP & AR 5022: Student and Family Privacy Rights

BP 5112.5: Open/Closed Campus

BP & AR 5117: Interdistrict Attendance

AR 5141.32: Health Screening for School Entry

BP & Exhibit 5145.6 - Parental Notifications

**Learning & Teaching**

BP 6162.5: Student Assessment

BP & AR 6171: Title I Programs

BP & AR 6174: Education for English Learners

**b. Business Services**

**APPROVED, Agenda Item b1,** Acceptance of Warrant Registers: Fund 01 Batch #0843-0856, 0859, 0861, 0865-0882, 0884-0888, 0898-0899, 0903-0909, 0911-0915, 0920-0931, 0934-0939, 0948-0953, 0955-0959, 0961-0968, 0974-0978; Fund 12 Batch #0860, 0883, 0900, 0902, 0940, 0954, 0960, 0969; Fund 13 Batch #0857, 0901, 0910, 0941; Fund 21 Batch #0864, 0889-0895, 0932, 0933; Fund 25 Batch #0896-0897, 0945, 0947, 0970-0971; Fund 35 Batch# 0862-0863, 0918-0919, 0942, 0944, 0973; Fund 40 Batch #0917, 0943, 0946, 0972; Fund 67 Batch #0858, and 0916;

**APPROVED, Agenda Item b2,** Purchase Orders 392228-392237 and 392239-392399;

**APPROVED Agenda Item b3,** Purchasing and Contracts Report;

**APPROVED, Agenda Item b4,** Acceptance of Gifts/Donations;

**APPROVED, Agenda Item b5,** Signature Authorization Changes;

**APPROVED, Agenda Item b6,** Budget Adjustments – July 2018 to September 2018;

**c. Human Resources**

**APPROVED, Agenda Item c1**, Certificated Personnel Recommendations Report #CERT189-1018 including Employment; Assignment, Classification, Schedule Change; Certificated Substitutes; Request for Leave of Absence; Revised Approved Leave of Absence; Retirement, Resignation, Release and Termination;

**APPROVED, Agenda Item c2**, Classified Personnel Recommendations Report #CLA189-1018 including Employment; Assignment, Classification, Schedule Change, Additional Assignment; Classified Substitute; Request for Leave of Absence; Revised Approved Leave of Absence; Retirement, Resignation, Probationary Release and Termination; and

**Learning & Teaching: NONE**

**I. DISCUSSION/ACTION/PUBLIC HEARING**

**Human Resources**

Upon a motion by Trustee Galvez, and seconded by Trustee Crowe, the Board of Trustees **APPROVED, Agenda Item II**, Adoption of Resolution 2018-19-08, Recognizing November 12-16, 2018 as School Psychology Awareness Week, by a unanimous vote of 4-0-0 by the Board of Trustees.

**J. CALL OUT OF CLOSED SESSION ACTIONS**

Phil Hillman, Chief Business Official, reported no action was taken in Closed Session.

**K. BOARD OF TRUSTEES COMMENTS AND RECOMMENDATIONS**

Trustee Galvez thanked everyone for attending and reminded the audience that the next Board Meeting would be held at Oaks Middle School. Trustee Galvez shared that she is an educator and is in a classroom on a daily basis and at various sites through her employment as a substitute teacher. Additionally, Ms. Galvez shared about her visits in her first year as Trustee to all 32 school sites. Trustee Galvez shared that Trustee Sanchez and Trustee Rivas have also served in the classroom setting and they understand and support teachers. Trustee Galvez encouraged any teacher in OMSD that feels policed, to speak to their administrator or take the proper process to ensure it is address. Trustee Galvez shared that she is proud to see communication and collaboration in our District and that she supports it. Trustee Galvez shared about her experience working as a teacher in other Districts.

Trustee Sanchez shared that several Trustees have served in the classroom setting. Trustee Sanchez affirmed that no one was laughing when invited to visit a classroom and shared that PBIS should be looked at as opportunities to learn and better work with our students and explore different views.

Trustee Rivas shared that she will go visit her daughter to celebrate her 25<sup>th</sup> Birthday. Trustee Rivas thanked Joe Tope for helping with audio/visual support. Trustee Rivas thanked Montclair Police Officers in attendance for their support.

**L. SUPERINTENDENT'S COMMENTS**

Superintendent Dr. Hammond shared the guidelines and best strategies of PBIS are just that, practices and strategies that can be used to help support a positive conducive environment. Superintendent Dr. Hammond shared that if there is ever a concern about anyone being spoken to about the way they reprimanded or spoke to a child, he would like to be privy to that information so

**(Ref. a 1.5)**

that he can address the matter. Additionally, he shared that he has made this offer numerous times so that he can address these concerns. However, he needs to be made aware of the information so that he can follow up. He asked to be informed if there had been any disciplinary action or any adverse action taken against an individual for the way they addressed a student or for not following PBIS strategies and reiterated that it is difficult to solve general blanket statements that don't provide details.

Superintendent Dr. Hammond shared that several years ago, he served as a substitute teacher in a classroom as well as a classified employee and it was difficult. He shared that he appreciates the tremendous and important work of teachers and classified staff. It was a great experience for him and he was grateful for the opportunity.

Finally, Superintendent Dr. James Hammond acknowledged Ivannia Ramirez for her recognition from CSEA for several awards she received and Mr. Carlos Gonzalez, teacher at Edison Elementary School who was recognized as SBCSS Teacher of the Year. Mr. Gonzalez was one of four honorees out of 19,000 teachers in the county. He announced that OMSD nominated Mr. Gonzalez as Educator of the Year for Assembly Member Freddie Rodriguez and he has been named with this distinction. Superintendent Dr. Hammond closed his comments by sharing a portion of Mr. Gonzalez' acceptance speech as Teacher of the Year.

**M. INFORMATION/ANNOUNCEMENTS**

M1. Future Agenda Items

**(Request for Board consideration must be submitted in writing and meet the criteria as indicated in Board Bylaw 9322)**

M2. Next Regular Board Meeting

**November 1, 2018 at 7:00 PM (Open Session) \***

**Oaks Middle School**

**1221 S. Oaks Avenue, Ontario, CA 91762**

\*Time and location may change. Please refer to posted agenda or visit our District website.

**N. ADJOURNMENT**

On a motion from Trustee Galvez and a second by Trustee Sanchez, the Board Meeting adjourned at 7:37 PM, by a unanimous roll call vote of 4-0-0.

**ONTARIO-MONTCLAIR SCHOOL DISTRICT BOARD OF TRUSTEES**

\_\_\_\_\_  
**Alfonso Sanchez, Board Clerk**

\_\_\_\_\_  
**James Q. Hammond, Ed.D, Superintendent/Board Secretary**

**BOARD APPROVED:** \_\_\_\_\_

*Minutes respectfully submitted by: Irma Sanchez, Executive Assistant to the Superintendent.*

Consent Calendar  
(b) Business Services

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

November 15, 2018

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT: Purchasing and Contracts Report**

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**REQUESTED ACTION**

Approve the contracts listed in the Purchasing and Contracts Report.

**BACKGROUND INFORMATION**

In accordance with Government Code 53060 and Education Codes 35160 and 17604, contracts must be approved by the Board of Trustees.

District staff routinely review existing contracts and bring those that need renewing to the Board for consideration.

The proposed contracts are included in the agenda under separate cover and are available for review.

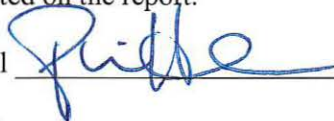
Prepared by: Phil Hillman, Chief Business Official



**FINANCIAL IMPLICATIONS**

The fiscal impact and funding source(s) are delineated on the report.

Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the contracts listed in the Purchasing and Contracts Report.

Approved by: James Q. Hammond, Superintendent



## Purchasing and Contracts Report

November 15, 2018

The following contracts are included in the November 15, 2018 agenda and are available under separate cover:

1. Notice of Completion for PO 392419 with **CORNERSTONE CONSTRUCTION SERVICES, INC.**, for Lincoln Playground Removal. At a final cost of \$27,217.14. [Originator: Purchasing/Fund: General]
2. Award of Bid and Contract C-189-333A, Project AF96.2 with **QUEEN CITY GLASS CO.** for the Water Line Replacement, Gas Line Installation and Secured Entry Installations at Central Language Academy and Euclid Elementary School, Category 12 Central and Euclid Secured Entry. Effective November 16, 2018 through August 31, 2019. Total cost not to exceed \$64,000. [Originator: Purchasing/Fund: Building]
3. Award of Bid and Contract C-189-333B, Project AF96.2 with **VALLEY INDUSTRIAL MECHANICAL** for the Water Line Replacement, Gas Line Installation and Secured Entry Installations at Central Language Academy and Euclid Elementary School, Category 19A Central water and gas lines. Effective November 16, 2018 through August 31, 2019. Total cost not to exceed \$293,433. [Originator: Purchasing/Fund: Building]
4. Award of Bid and Contract C-189-333C, Project AF96.2 with **MPI MILLER PLUMBING INC.**, for the Water Line Replacement, Gas Line Installation and Secured Entry Installations at Central Language Academy and Euclid Elementary School, Category 19B Euclid water and gas lines. Effective November 16, 2018 through August 31, 2019. Total cost not to exceed \$364,000. [Originator: Purchasing/Fund: Building]
5. Contract C-189-378 with **SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS** for the implementation of the Cultivating Innovation in STEM Schools at Sultana and Ramona elementary schools. Effective October 22, 2018 through March 1, 2019. Grant in the amount of \$10,000. [Originator: Learning & Teaching/Fund: Donations/General]
6. Contract C-189-379 with **VAVRINEK, TRINE, DAY & CO., LLP** to provide non-audit services including assistance in the completion of financial reports required by CDE. Effective January 1, 2019 through December 31, 2019. Total cost not to exceed \$12,500. [Originator: Business Services/Fund: General]
7. Contract C-189-385 with **TYLER TECHNOLOGIES, INC.**, to provide software services consisting of system administration, system management, and system monitoring for Tyler software. Effective November 16, 2018 through November 16, 2021. Total cost not to exceed \$26,900. [Originator: Transportation/Fund: General]
8. Contract C-189-386 with **KEY ESSENTIALS TO BEHAVIOR MANAGEMENT** to provide Independent Educational Evaluations in the area of behavior to students with disabilities per their Individualized Education Program (IEP) plan or per the recommendation of designated staff. Effective November 1, 2018 through June 30, 2019. Total cost not to exceed \$5,000. [Originator: OMSD-SELPA/Fund: Special Education/SELPA]
9. Contract C-189-387 with **BRANDON WALLS** to provide photographic services in support of the Campaign of Excellence. Effective November 2, 2018 through June 30, 2019. Total cost not to exceed \$15,000. [Originator: Learning & Teaching/Fund: General]

## Purchasing and Contracts Report

November 15, 2018

10. Contract C-189-389 with **INTERNATIONAL BACCALAUREATE ORGANIZATION** for the delivery of professional development in support of the District's IB programs. Effective November 16, 2018 through June 30, 2019. Total cost not to exceed \$19,900. [Originator: Learning & Teaching/Fund: General]
11. Contract C-189-390 with **CRYSTAL RIVERA** to implement a fitness-based program for identified students. Effective January 7, 2019 through February 11, 2019. Total cost not to exceed \$1,500. [Originator: Learning & Teaching/Fund: General]
12. Contract C-189-391 with **SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS Agreement 17/18-1818** for implementation of the Bilingual Teacher Professional Grant. Effective January 1, 2018 through June 30, 2019. Grant in the amount of \$24,000. [Originator: Learning & Teaching/Fund: General]
13. Contract C-189-392 with **TELE COMPUTER SYSTEMS INC.**, for rental agreement for software, which will allow the district to perform in-house Medi-Cal billing. Effective November 16, 2018 through November 15, 2021. Total cost not to exceed \$10,000. [Originator: Learning & Teaching/Fund: General]
14. Contract C-189-393 with **CALIFORNIA DEPARTMENT OF EDUCATION** to accept funding for Federal Grant: 21st Century Community Learning Centers Program. Effective July 1, 2018 through June 30, 2019. Maximum reimbursable amount not to exceed \$226,805.50. [Originator: Fiscal Services/Fund: General]
15. Contract C-189-394 with **CALIFORNIA DEPARTMENT OF EDUCATION** to accept funding for Individuals with Disabilities Education Act Part B, Section 619. Effective July 1, 2018 through September 30, 2020. Maximum reimbursable amount not to exceed \$1,386. [Originator: Fiscal Services/Fund: General]
16. Contract C-189-395 with **SAN DIEGO CENTER FOR CHILDREN** to provide Specialized Academic Instruction, services, and assessments to students with disabilities per their Individualized Education Program (IEP) plan or per the recommendation of designated staff. Effective November 15, 2018 through June 30, 2019. Total cost not to exceed rates on rate sheet. [Originator: OMSD-SELPA/Fund: Special Education/SELPA]
17. Contract C-189-396 with **FAMILY CRISIS INTERNATIONAL YOUTH ASSISTANCE, INC. DBA WEST SHIELD ADOLESCENT SERVICES** to provide transportation services to students with disabilities per their Individualized Education Program (IEP) plan or per the recommendation of designated staff. Effective November 15, 2018 through June 30, 2019. Total cost not to exceed rates on rate sheet. [Originator: OMSD-SELPA/Fund: Special Education/SELPA]
18. Contract C-189-397 with **JENNIFER ST. CLAIR** to provide training to OMSD Speech Language Pathologists on two dates agreed upon by both parties. Effective November 15, 2018 through June 30, 2019. Total cost not to exceed \$2,450. [Originator: OMSD-SELPA/Fund: Special Education]
19. Contract C-189-398 with **ASSISTANCE LEAGUE OF THE FOOTHILL COMMUNITIES** to implement the WeCare program to benefit Ontario-Montclair School District students and families. November 16, 2018 through June 30, 2021. At no cost to the District. [Originator: Learning & Teaching]



## Purchasing and Contracts Report

November 15, 2018

20. Contract C-189-399 with **PRACTI-CAL, INC.**, to provide preparation and consulting services related to the Dept. of Health Care Services Cost and Reimbursement Comparison Schedule (CRCS). Effective July 1, 2018 through June 30, 2019. Total cost not to exceed \$40,000. [Originator: Fiscal Services/Fund: Medicaid/Medi-cal]
21. Contract C-189-400 with **SOUTHWEST REGIONAL COUNCIL OF CARPENTERS** for use of facilities agreement. Effective November 8, 2018. At no cost to the District. [Originator: Superintendent's Office]
22. Contract C-189-403 with **CHINO BASIN WATER CONSERVATION DISTRICT** for use of facilities agreement. Effective December 6, 2018. At no cost to the District. [Originator: Superintendent's Office]
23. Amendment M1 to Contract C-178-407 with **DYNAMIC THERAPIES, INC.**, to provide Independent Educational Evaluations in the area of Physical Therapy to students with disabilities per their Individualized Education Program (IEP) plan or per the recommendation of designated staff. Amendment is to term. Effective April 19, 2018 through June 30, 2019. All other properties of the agreement remain unchanged. [Originator: OMSD-SELPA/Fund: Special Education/SELPA]
24. Amendment M1 to Contract C-189-353 with **JEANNIE ITATANI** to provide specialized deaf and hard-of-hearing (DHH) services and assessments to students in Special Education programs per their Individualized Education Program (IEP) plan or per the recommendation of designated special education staff. Amendment is to compensation for services. All other properties of the agreement remain unchanged. Total cost not to exceed \$40,000. [Originator: OMSD-SELPA/Fund: Special Education/SELPA]
25. Amendment M2 to Contract C-167-436 with **C BELOW, INC.**, for additional utility investigation and mapping services in connection with the Vernon Middle School Wellness, Arts & Technology Center. Total cost of amendment not to exceed \$30,000 for a revised cost not to exceed \$42,000. [Originator: Facilities Planning & Operations/Fund: Building]
26. Correction to Contract C-189-352 with **AMAZING SCHOOL ASSEMBLIES** to provide assembly for students at Bon View Elementary School in support of science curriculum. Correction is to school site. Effective November 1, 2018 through November 30, 2018. Total cost not to exceed \$600. [Originator: Business Services/Fund: General]
27. Amendment M1 to Settlement Agreement – SA 1718-06, OMSD, in collaboration with the parent, drafted a settlement agreement. Amendment will extend the end date of settlement agreement to January 14, 2019 solely to conduct the functional behavioral assessment (FBA) and physical therapy assessments. At no additional cost to the District.

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

November 15, 2018

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** **Acceptance of Gifts/Donations**

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**REQUESTED ACTION**

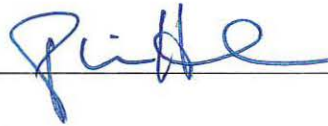
Approve the acceptance of gifts/donations to benefit and provide additional resources for District schools and/or programs.

**BACKGROUND INFORMATION**

In accordance with Board Policy/Administrative Regulation 3290, the administration presents all donations made to the District by individuals and organizations to the Board of Trustees for approval. Subject to the Board's acceptance, the Board President sends a letter of appreciation to the group and/or individual.

The gifts listed in Exhibit A will benefit and provide additional resources for District schools and/or programs.

Prepared by: Phil Hillman, Chief Business Official



**FINANCIAL IMPLICATIONS**

All monetary/items donated become District property and at the Superintendent or designee's discretion, may be used at a particular site. The fiscal impact is identified in Exhibit A.

Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the acceptance of these gifts/donations.

Approved by: James Q. Hammond, Superintendent

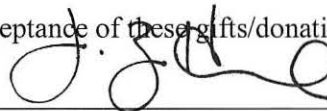


Exhibit A

ACCEPTANCE OF GIFTS/DONATIONS

Submitted to the Board of Trustees for Approval on November 15, 2018

Name of Donor	School/Department	Designated Use	Monetary/Items Donated
Rosa Loreda	Haynes Elementary School	General Use	Bicycle <i>Estimated Value \$100</i>
Mark and Janice Dague	Monte Vista Elementary School	Classroom Supplies	\$100

(Ref. b 4.2)

\*For non-monetary items estimated values are provided by the donors.

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

November 15, 2018

**TO:** Elvia M. Rivas, President, and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT: Rejection of Liability Claim 2018-19-004**

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**REQUESTED ACTION**

Approve Rejection of Liability Claim 2018-19-004.

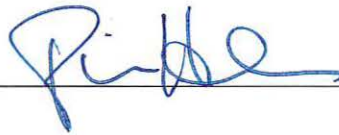
**BACKGROUND INFORMATION**

In accordance with Board Policy 3320, the Board of Trustees desires to ensure that the District's operations are conducted in a manner that minimizes risk, protects District resources, and promotes the health and safety of students, staff, and the public. Any and all claims for money or damages against the District shall be presented to and acted upon in accordance with law, board policy, and administrative regulation as well as the District's Joint Powers Authority (JPA) agreement or insurance coverage.

Based upon District staff investigation of the reported incidents, it is recommended the following claim be rejected:

- Claim 2018-19-004

Prepared by: Phil Hillman, Chief Business Official

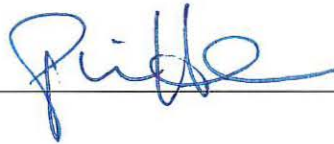


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**FINANCIAL IMPLICATIONS**

None.

Reviewed by: Phil Hillman, Chief Business Official



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**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends that the Board approve rejection of Liability Claim 2018-19-004.

Approved by: James Q. Hammond, Superintendent



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# Consent Calendar

(c) Human Resources

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

November 15, 2018

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** **Certificated Personnel Recommendations Report #CERT189-1115**

---

**REQUESTED ACTION**

Approve Certificated Personnel Recommendations.

**EMPLOYMENT**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Karen Remedios	SDC Teacher/Corona	11/05/2018
Rose Ziemann	Teacher/De Anza	11/01/2018

**ASSIGNMENT, CLASSIFICATION, SCHEDULE CHANGE**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
None.		

**SUBSTITUTES**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Brianna Gallegos	Substitute Teacher	10/26/2018
Melissa Mejico	Substitute Teacher	10/30/2018
Kimberlee Osborne-Benthous	Substitute Teacher	11/06/2018

**REQUESTS FOR LEAVE OF ABSENCE**

<b><u>NAME</u></b>	<b><u>LEAVE REQUEST</u></b>	<b><u>EFFECTIVE</u></b>
Jennifer Berry	Principal/Edison Medical Leave	10/22/2018-11/13/2018
Tiffani Bossieux	Teacher/Berlyn FMLA Leave	11/14/2018-12/20/2018

**Certificated Personnel Recommendations Report #CERT189-1115**

November 15, 2018

**REQUESTS FOR LEAVE OF ABSENCE** (continued)

<b><u>NAME</u></b>	<b><u>LEAVE REQUEST</u></b>	<b><u>EFFECTIVE</u></b>
Cynthia Cerda	Teacher/Lehigh Medical Leave	11/02/2018-01/23/2019
Latoya Cobb	Teacher/El Camino FMLA Leave	11/26/2018-01/09/2019
Dawn Falkenberg	Teacher/Montera Medical Leave	10/24/2018-11/09/2018
Katherine Gross	Teacher/Sultana Extended Medical Leave	10/21/2018-11/30/2018
Cynthia Hurzeler	Teacher/Wiltsey Medical Leave	10/16/2018-11/02/2018
Joyce Lalone	Teacher/Central Extended Medical Leave	10/14/2018-05/24/2019
Elizabeth Mackenzie	Teacher/Euclid Extended Medical Leave	10/28/2018-12/10/2018
Alexandria Martinez	Teacher/Vista Grande Medical Leave	11/05/2019-11/19/2018
Rebeka Nall	PE Teacher/Briggs-L&T Medical Leave	10/23/2018-11/30/2018
Michelle Thweatt	Teacher/Central Extended Medical Leave	11/28/2018-01/14/2019
Tamara Trousdale	Teacher/Del Norte Medical Leave	10/26/2018-11/09/2018
Carole Weinstein	Teacher/Mariposa Extended Medical Leave	11/11/2018-11/30/2018

**REVISED APPROVED LEAVE OF ABSENCE**

<b><u>NAME</u></b>	<b><u>LEAVE REQUEST</u></b>	<b><u>EFFECTIVE</u></b>
None.		

**Certificated Personnel Recommendations Report #CERT189-1115**  
November 15, 2018

**AUTHORIZATION TO TEACH OUTSIDE OF CREDENTIAL: EDUCATION CODE 44258.2**

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>SUBJECT</u>	<u>EFFECTIVE</u>
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None.

**VARIABLE TERM WAIVER**

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
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None.

**SUBSEQUENT VARIABLE TERM WAIVER**

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
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None.

**RETIREMENT, RESIGNATION, RELEASE AND TERMINATION**

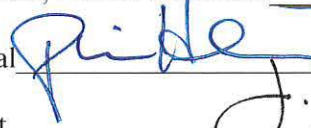
<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
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None.

Prepared by: Hector Macias, Assistant Superintendent, Human Resources



Reviewed by: Phil Hillman, Chief Business Official



Approved by: James Q. Hammond, Superintendent





**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

November 15, 2018

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** Classified Personnel Recommendations Report #CLA189-1115

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**REQUESTED ACTION**

Approve Classified Personnel Recommendations.

**EMPLOYMENT**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Paola Dominguez	Proctor/Euclid	11/06/2018
Stacey Lopez	Instructional Aide/Euclid	10/26/2018
Corina Montoya	Proctor/Monte Vista	10/26/2018

**ASSIGNMENT, CLASSIFICATION, SCHEDULE CHANGE, ADDITIONAL ASSIGNMENT**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Angeles Beltran	Proctor/Del Norte .75 hours to 3.75 hours	10/29/2018
Leonard Mason	Student Mentor and Campus Asst./Briggs-L&T to Campus Safety Officer/Vina Danks	11/05/2018
Regina Ochoa	Physical Education Asst./Briggs-L&T to School Office Asst. I/Vista Grande	10/26/2018
Patricia Torres-Angulo	Bus Driver/Transportation 5.5 hours to 6 hours	10/24/2018

**CLASSIFIED SUBSTITUTES**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Alexcia Sanchez Andrade	Substitute Special Needs Asst.	10/25/2018
Elva Rosa Fabian	Substitute Proctor	10/23/2018
Meghan Lin	Substitute Instructional Aide; Special Needs; Behavior Intervention/Special Orthopedic Asst.;	10/22/2018
Summer Sepulveda	Clerical; Health Service Asst. Substitute Instructional Aide	11/05/2018

**Classified Personnel Recommendations Report #CLA189-1115**  
November 15, 2018

**REQUEST FOR LEAVE OF ABSENCE**

<b><u>NAME</u></b>	<b><u>LEAVE REQUEST</u></b>	<b><u>EFFECTIVE</u></b>
Vanessa Baez	Instructional Asst./Ramona Medical Leave	11/05/2018-10/14/2018
David Bliss	Physical Education Asst./Briggs-L&T FMLA Leave	11/26/2018-12/07/2018
Mandy Carrillo	IA-Behavioral Intervention/El Camino Medical Leave	10/22/2018-11/06/2018
Laura Ellison	Food Service Asst. II/Vernon Medical Leave	11/05/2018-11/19/2018
Diane Gonzalez	Fiscal Services Technician/Briggs-Fiscal Services Medical Leave	10/26/2018-11/08/2018
Patricia Guerrero	Physical Education Asst./Briggs-L&T Extended Medical Leave	10/16/2018-11/09/2018
Carol Happach	Proctor/Elderberry Extended Medical Leave	10/29/2018-11/11/2018
Micaela Hernandez	School Office Asst. II/De Anza Extended Medical Leave	10/31/2018-11/27/2018
Amelia Jimenez	Food Service Asst. I/Monte Vista Extended Medical Leave	11/04/2018-12/02/2018
Tomas Lopez	Custodian/Sultana Medical Leave	10/29/2018-01/31/2019
Andrew Ojeda	Physical Education Asst./Briggs-L&T Extended FMLA Leave	10/26/2018-11/05/2018
Alice Padilla	Bus Driver/Transportation Medical Leave	10/25/2018-12/20/2018
Gwendolyn Ruiz	School Administrative Asst. I/Kingsley Extended Medical Leave	10/26/2018-12/07/2018
Darlene Servin	Food Service Asst. I/Mariposa Medical Leave	10/25/2018-11/11/2018
James Severin	Lead Painter/Briggs-Operations Medical Leave	11/01/2018-03/04/2019

**Classified Personnel Recommendations Report #CLA189-1115**  
November 15, 2018

**REQUEST FOR LEAVE OF ABSENCE** (continued)

<u>NAME</u>	<u>LEAVE REQUEST</u>	<u>EFFECTIVE</u>
Sarjonia Shamoon	Food Service Asst. II/De Anza Medical Leave	10/25/2018-11/07/2018
Christopher Smith	HVAC Technician/Briggs-Operations FMLA Leave	11/26/2018-12/21/2018
Christopher Smith	HVAC Technician/Briggs-Operations FMLA Leave	01/07/2019-03/01/2019
Alma Valencia	Lead Food Service I/Central Extended Medical Leave	10/31/2018-11/14/2018

**REVISED APPROVED LEAVE OF ABSENCE**

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>APPROVED DATES</u>	<u>REVISED DATES</u>
Bianca Herrera	IA-Learning Needs/Lehigh	10/22/2018-04/19/2019 Medical Leave	10/22/2018-04/19/2019 Unpaid Leave


**RETIREMENT, RESIGNATION, PROBATIONARY RELEASE AND TERMINATION**

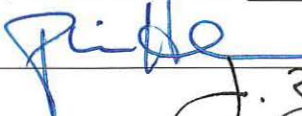
<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Jesus Cuevas	Bus Driver/General Maintenance Worker/Transportation	11/09/2018

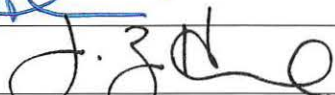
**REPORT ACTION TAKEN BY THE BOARD OF TRUSTEES IN CLOSED SESSION ON NOVEMBER 1, 2018:**

**Position Title:** Executive Director, Business Services/Chief Financial Officer

On a motion by Trustee Crowe a second by Trustee Galvez, and a vote of 4 to 0, the Board of Trustees voted to appoint Vanessa Eastland as Executive Director, Business Services/Chief Financial Officer (CFO).

Prepared by: Hector Macias, Assistant Superintendent, Human Resources 

Reviewed by: Phil Hillman, Chief Business Official 

Approved by: James Q. Hammond, Superintendent 

# Consent Calendar

(d) Learning & Teaching

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

November 15, 2018

**TO:** Elvia M. Rivas, President, and Board of Trustees

**FROM:** James Q. Hammond, Superintendent

**SUBJECT:** **2018-2019 Single Plans for Student Achievement (SPSA) for 32 School Sites  
(Additional Supporting Information Available Under Separate Cover)**

---

**REQUESTED ACTION**

Approve the 2018-2019 Single Plans for Student Achievement (SPSA) for 32 School Sites (Additional Supporting Information Available Under Separate Cover).

**BACKGROUND INFORMATION**

The California Department of Education requires that all schools receiving funds under the Consolidated Application develop a SPSA which contains a developed plan of all program services to students provided by categorical programs. Each school plan identifies the instructional strategies and funding sources to be used to reach program goals and desired student outcomes. The SPSA creates a cycle of continuous improvement aimed at ensuring all students succeed in reaching academic standards set by the State Board of Education.

Board Policy 0420--School Plans/Site Councils states, "The Board of Trustees believes that comprehensive planning that is aligned with the District's Local Control and Accountability Plan (LCAP) is necessary at each school, in order to focus efforts on student academic achievement and facilitate the effective use of available resources. The Superintendent or designee shall ensure that school plans provide clear direction and identify cohesive strategies aligned with school and District goals."

Each school site has developed a 2018-2019 SPSA by working collaboratively with their School Site Council (SSC) and other school-wide parent advisory committees, comprised of staff and parents, to prioritize program requirements based on school data and District initiatives, develop goals aligned with the District's LCAP and Federal Addendum, and develop actions/strategies to meet these goals. The SSC at each school site then approved their 2018-2019 SPSA plan.

District staff subsequently reviewed each SSC-approved SPSA to ensure it met the content requirements for all programs included, it was based on an analysis of current practices and student academic performance, and reasonably linked strategies to identified needs of the school and its students. Staff also ensured that specific actions included in the District's LCAP and Federal Addendum were aligned with the goals and actions identified in each school's SPSA.

Finally, the Board of Trustees shall, at a regularly scheduled Board meeting, review and approve each school's SPSA and any subsequent material revisions affecting the academic programs for students participating in the categorical programs addressed in the SPSA. The Board shall certify that, to the extent allowable under federal law, the SPSA is consistent with District local plans required as a condition of receiving federal funding. However, whenever the Board of Trustees does not approve a school's SPSA, it shall communicate its specific reasons for disapproval of the plan to the SSC of said school. The SSC shall then revise and resubmit the SPSA to the Board for its approval (Education Code 52855).

(Ref. d 1.1)

**2018-2019 Single Plans for Student Achievement (SPSA) for 32 School Sites (Additional Supporting Information Available Under Separate Cover)**

November 15, 2018

The 2018-2019 Single Plans for Student Achievement (SPSA) for 32 School Sites are submitted under separate cover. They are also available for viewing in the Learning & Teaching Division office and on the District's website.

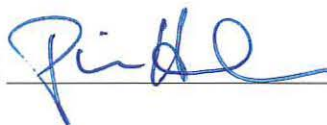
Prepared by: Tammy Lipschultz, Assistant Superintendent, Learning & Teaching



**FINANCIAL IMPLICATIONS**

None.

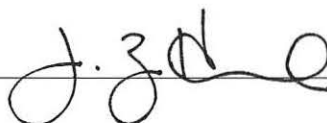
Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the 2018-2019 Single Plans for Student Achievement (SPSA) for 32 School Sites.

Approved by: James Q. Hammond, Superintendent



Discussion/Action/Public Hearing

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

November 15, 2018

**TO:** Elvia M. Rivas, President, and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** **Adoption of Resolution 2018-19-43, Recognizing December 3, 2018 as California Day of the Special Educator**

---

**REQUESTED ACTION**

Approve the Adoption of Resolution 2018-19-43, Recognizing December 3, 2018 as California Day of the Special Educator.

**BACKGROUND INFORMATION**

The California Association of Resource Specialists has designated December 3, 2018 as California Day of the Special Educator. Special education staff member have positively impact the lives of children and youth with special needs. These amazing colleagues are dedicated to serving students and families and ensure that the whole child matures in a healthy, loving and structured environment. The Special Educator regularly participates in specialized trainings to ensure that both the academic and social/emotional development goals of the students are met.

This honorable group of educators is composed of special day class teachers, resource specialists, speech and language pathologists, paraprofessionals, behavior specialists, occupational therapists, physical therapists, adapted physical education teachers, deaf and hard of hearing specialists, visually impaired specialists, mobility specialists, autism specialists, program specialists, psychologists, and nurses who work in schools and serve students in special education.

Resolution 2018-19-43 (Exhibit A) has been prepared to recognize December 3, 2018 as California Day of the Special Educator. The Ontario-Montclair School District acknowledges the endless efforts and dedication of the special education team in the District.

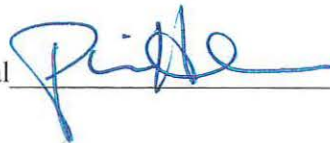
Prepared by: Hector Macias, Assistant Superintendent



**FINANCIAL IMPLICATIONS**

None.

Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve adoption of Resolution 2018-19-43, Recognizing December 3, 2018 as California Day of the Special Educator.

Approved by: James Q. Hammond, Superintendent





**Exhibit A**

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

**Resolution 2018-19-43**

**Recognizing  
December 3, 2018 as  
California Day of the Special Educator**

**WHEREAS**, special educators are dedicated, hardworking and are invaluable resources;

**WHEREAS**, special educators personalize and develop goals for the student so it is tailored to that student's individual needs and ability;

**WHEREAS**, special educators are involved in the students' behavioral, social, and academic development, helping them develop emotionally, feel comfortable in social situations, and be aware of socially acceptable behavior;

**WHEREAS**, special educators work closely with parents to inform them of their child's progress and suggest techniques to promote learning at home;

**WHEREAS**, special educators design, modify and deliver appropriate curricula based on best teaching practices, and epitomize "good teaching" techniques in every aspect of their work, every day;

**WHEREAS**, special educators help students overcome their weaknesses, by building upon the child's strengths;

**WHEREAS**, special educators know that all children can learn but not in the same way or at the same pace;

**WHEREAS**, special educators work to stay abreast of the latest laws governing special education to ensure Individualized Educational Plans are a complete and beneficial document for parents, teachers, and students;

**WHEREAS**, special educators exhibit qualities of compassion, patience, flexibility, and are the unsung heroes who pull the pieces together and make things clearer to students;

**WHEREAS**, special educators are responsible for other duties besides teaching, such as coordinating related services and meetings, assessments, and IEP documents, to help ensure the District has met its legal responsibility of a Free and Appropriate Public Education;

**WHEREAS**, special educators build collaborative relationships based on trust, teamwork, and shared accountability;

**WHEREAS**, special educators are themselves open-minded and eager learners who are always looking to improve their technique and find better source materials for their students;

**(Ref. I 1.2)**

**Resolution 2018-19-43, Recognizing December 3, 2018 as California Day of the Special Educator**  
Page Two

**WHEREAS**, special educators hold the highest expectations for success for their students in order that they can self-actualize to their fullest potential;

**WHEREAS**, special educators are special day class teachers, resource specialists, speech and language pathologists, paraprofessionals, behavioral specialists, occupational therapists, physical therapists, adapted physical education teachers, deaf and hard of hearing specialists, visually impaired specialists, mobility specialists, autism specialists, program specialists, psychologists, and nurses who work in schools and serve students in special education; and

**WHEREAS**, it is fitting to acknowledge the commitment and contributions of our special educators.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Ontario-Montclair School District hereby declares appreciation of the special educators in the Ontario-Montclair School District and recognizes December 3, 2018 as *California Day of the Special Educator*.

**ADOPTED** this fifteenth day of November 2018, by the Board of Trustees of the Ontario-Montclair School District of San Bernardino County, California.

Attest:

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Elvia M. Rivas, President



(Ref. I 1.3)

Information/Correspondence

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

November 15, 2018

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** Proposed Calendar of Regular Meetings of the Board of Trustees for the 2019 Calendar Year

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**REQUESTED ACTION**

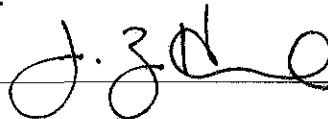
Receive for Information the Proposed Calendar of Regular Meetings of the Board of Trustees for the 2019 Calendar Year.

**BACKGROUND INFORMATION**

Each year, at the Annual Organizational Board Meeting, the Board of Trustees establishes a calendar of meetings for the next calendar year. The Board of Trustees is receiving a DRAFT of the proposed 2019 Board meeting dates in preparation for the Annual Organizational Meeting. A schedule of proposed meeting dates is shown as Exhibit A. The proposed calendar will be presented to the Board of Trustees for consideration at the December Annual Organizational Meeting.

It has been District practice that two (2) meetings are scheduled each month, with the exception of occasionally March and April and routinely January, August, September and December, when only one meeting is scheduled. Exceptions are made to the Board meeting schedule for these months based on agenda needs, holiday observances, or vacation schedules for Board and staff members.

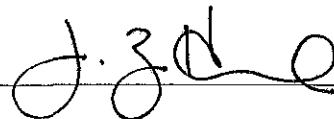
Prepared by James Q. Hammond, Superintendent \_\_\_\_\_



**FINANCIAL IMPLICATIONS**

None.

Reviewed by: Phil Hillman, Chief Business Official \_\_\_\_\_



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board of Trustees receive for information the proposed calendar of regular meetings of the Board of Trustees for the 2019 calendar year.

Approved by: James Q. Hammond, Superintendent \_\_\_\_\_



# Exhibit A

## ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California  
Superintendent's Office

**DRAFT**

### Board Meeting Dates for Calendar Year 2019

<b>Start of Calendar Year</b>	July 11, 2019
January 10, 2019	July 25, 2019
February 7, 2019	August 15, 2019
February 21, 2019	September 19, 2019
March 14, 2019	October 3, 2019
April 18, 2019	October 17, 2019
May 2, 2019	November 7, 2019
May 16, 2019	November 21, 2019
June 13, 2019	December 12, 2019
June 27, 2019	<i>Annual Organizational Board Meeting</i>
<b>End of Fiscal Year</b>	

**The location for all meetings are TBD.  
Please refer to posted agenda for location  
information.**

#### 2019 Dates for Possible Conflict Consideration

**(May affect agenda due dates/preparation/Friday packet/Board meeting dates)**

December 21, 2018-January 4, 2019	Winter Recess/Holidays
January 21 (Monday)	Dr. Martin Luther King Holiday
February 15 (Friday)	Lincoln's Birthday
February 18 (Monday)	Presidents' Day
March 25-29	Spring Recess
March 30-April 1, 2019	National School Boards Association Annual Conference
May 23 (Thursday)	Student Last Day of 2018-2019 School Year
May 27 (Monday)	Memorial Day
June 20-23, 2019	NALEO Annual Conference
July 4 (Thursday)	Independence Day Holiday
August 7 (Wednesday)	First Day of School 2019-2020
September 2 (Monday)	Labor Day Holiday
November 11 (Monday)	Veterans' Day
November 25-29	Thanksgiving Holiday
December 5-7, 2019	2019 CSBA Annual Conference
December 23, 2019-January 3, 2020	Winter Recess/Holidays

**(Ref. M 1.2)**